



Dear Sir / Madam

ARTC has partnered with Avetta – a contractor pre-qualification and compliance management service - to ensure a safe and sustainable workplace for all our employees, contractors and customers.

The system allows us to efficiently collect, audit and maintain accurate safety records for our contractors. The database provides a platform for us to pre-screen safety sensitive contractors and to ensure they are pre-qualified to work in a safe and sustainable manner.

Contractors are evaluated on safety, quality, technical, environmental, insurance, financial, sustainability, operational and rail specific performance criteria. The ongoing collection, audit and analysis of related data enables us to ensure compliance and operational improvement in real time across our contractor base.

The requirement to be compliant in the ARTC Contractor Compliance System is mandatory for contractors who work within the rail corridor, or provide other high risk services, and are directly engaged by ARTC. All contractors who wish to continue qualifying for ongoing opportunities with ARTC must be registered and prequalified with Avetta before commencing work.

At this point in time, subcontractors are not required to register and pre-qualify with Avetta. Contractors may continue to engage and manage subcontractors in accordance with contract terms. ARTC is considering a solution for all parties who provide services or undertake works on the ARTC network to ensure they are appropriately prequalified and evaluated so we meet our objective that no one is harmed at work or on our network. But for now, the requirement to register and prequalify with Avetta applies to contractors who are, or are likely to be, directly engaged by ARTC.

At ARTC safety is our top priority. It is our responsibility to manage the safe operation of our network, as well as the safety of anyone accessing our rail corridors. To do this effectively, we ask for your support and commitment with this valuable initiative.

Thank you in advance for your participation. If you have any questions, please feel free to contact us via [ARTCContractors@artc.com.au](mailto:ARTCContractors@artc.com.au).

Yours sincerely,

*Ian McDonald*

Ian McDonald  
**General Manager Procurement & Contracts**